

CERTIFICATE IN LEARNING & DEVELOPMENT PRACTICE

Accredited by the CIPD

Introduction

The CIPD Certificate in L&D Practice (CLDP) provides the foundation in all areas of L&D, teaching the skills and knowledge required by proficient trainers, L&D and HR Development professionals.

The qualification is intended for:

- Those involved in L&D in organisations or working as independent trainers / L&D professionals
- Training support staff seeking a broader understanding of the principles of L&D
- Those aspiring to or new to a career in L&D
- Managers with responsibility for L&D in their organisation

The CLDP provides the knowledge required for professional membership of the CIPD. Once you have successfully completed the qualification you may wish to apply to Upgrade to Associate membership through a short assessment of your workplace activities and behaviours.

Learning Outcomes

By undertaking the CLDP you will:

- Develop a sound understanding of the knowledge required for a professional L&D practitioner
- Understand how L&D activities support an organisation's strategy and business objectives
- Gain the knowledge and skills required to deliver planned L&D activities
- Be able to create and maintain a positive learning environment
- Gain the Certificate in Learning & Development Practice, with the option to Upgrade to Associate membership of the CIPD

Course Structure

McManus HRD, Davenport House, 16 Pepper Street, London. E14 9RP.
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The CLDP is delivered over 12 days, and includes the following topics:

- Induction
- Developing yourself as an effective L&D practitioner
- Understanding organisations and the role of HR
- Recording, analysing and using HR information
- Undertaking learning needs analysis
- Preparing and designing L&D activities
- Delivering L&D activities
- Evaluating L&D activities
- Developing coaching skills for the workplace

Assessment is undertaken by:

- Three written assignments
- Three skills assessments
- One work-based project (3000-3500 words)
- A Continuing Professional Development record and plan

Other information

If you are interested in taking part in one of our CLDP courses, call us on 0207 510 9488, or email info@mcmanushrd.com.